

MINUTES

Meremere School

Thursday 18 September 2025 6.00pm

Item	Subject	Reporting
1.0	WELCOME / KARAKIA	
1.1	Attendees: Catherine Brown, Chris Wismans, William Ropiha, Maxine Stensness	
1.2	Apologies: Rebecca Latu Moved: Maxine Seconded: William	
1.3	Declaration of Conflict of Interest None Moved: Seconded:	
2.0	NEW BUSINESS	
2.1	Welcome to new Board members Catherine and Chris. Congratulations and introductions. New members to sign a Code of Conduct. Information only	
2.2	Vote a new Presiding member Move that Catherine Brown is the Presiding member. Moved: Maxine Seconded: William	
2.3	Declared Conflict of Interest Register Board to declare any personal, business or professional interests, relationships or holdings. Completed. To be compiled and typed up and returned to the Board for signing Moved: Catherine Seconded: Maxine	
2.4	Induction Lengthy discussion and questions about property, finances, banked staffing, strategic and annual plan, staff, budget, auditors, auditors etc, ie an overview of how the school is run and the role of Governance and Management Information only	
2.5	Invitation for new members of the Board to come into the school to observe the school in action Information only	
3.0	MATTERS ARISING	
3.1	Minutes of Last Board Meeting Moved that the minutes of the Meremere School Board Meeting held on 21 August 2025 be approved Moved: Maxine Seconded: William	

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3.2		
4.0		
5.0	FINANCIAL REPORT	
5.1		
6.0	ITEMS TO BE APPROVED AND SIGNED	
	Board Remuneration Form signed Declared Conflict of Interest Register completed	
7.0	CORRESPONDENCE INWARDS	
8.0	CORRESPONDENCE OUTWARDS	
9.0	CLOSURE	
	There being no further business the meeting closed at 8.00 pm	
10.0	NEXT MEETING	
	Date: 23 October 2025 Time: 6.00 Location: Staffroom	