

MINUTES

Meremere School

Thursday 13 August 2026 6.00 pm

Item	Subject	Reporting
1.0	WELCOME / KARAKIA	
1.1	Attendees: Chris Wismans, William Ropiha, Carien Gerber Maxine Stensness	
1.2	Apologies: Catherine Brown Moved: Chris Seconded: Maxine	
1.3	Declaration of Conflict of Interest None Moved: William Seconded: Maxine	
2.0	NEW BUSINESS	
2.1	William Ropiha appointed interim presiding member while Catherine is absent from the Board Moved: Maxine Seconded: Chris	
2.2	Taking leave from the Board Information only	
2.3	School By-Election Carien Gerber was the only nominee so was duly appointed Board member on 18 August to come into effect on 25 August William welcomed her onto the Board	
2.4	Speaking rights for Carien Gerber Moved: Maxine Seconded: William	
2.5	Payment for Carien Gerber Moved: William Seconded: Maxine	
2.6	Governance versus Management eg Relievers, Credit card statements, SUE reports, School organisation Moved that Board members remain focussed on Board responsibilities while the Principal manages the day to day matters at school Moved: Maxine Seconded: William	
2.7	Roll growth School office to help promote school through Meremere Facebook Moved: Chris Seconded: William	
2.8	Timely principal reimbursements These are to be signed and forwarded back to school asap so that payment is processed within two weeks Moved: William Seconded: Chris	

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2.9	Donation Scheme Moved that we continue with the MOE Donation Scheme. Moved: Maxine Seconded: Chris	
3.0	MATTERS ARISING	
3.1	Minutes of Last Board Meeting Moved that the minutes of the Meremere School Board Meeting held on 24 June 2026 be approved Moved: Maxine Seconded: William	
4.0	PRINCIPAL'S REPORT	
	Goal 3 2026 Whole school data attachment Moved: Maxine Seconded: Chris	
5.0	FINANCIAL REPORT	
5.1	June 2026 Financial Report accepted. Annual Financial statements for 2025 Moved that both reports be accepted Moved: Maxine Seconded: William	
6.0	ITEMS TO BE APPROVED AND SIGNED	
	Board Remuneration form signed Yes Declared Conflict of Interest Register completed Yes SUE reports signed Yes Credit card statements Yes	
7.0	CORRESPONDENCE INWARDS	
8.0	CORRESPONDENCE OUTWARDS	
9.0	CLOSURE	
	There being no further business the meeting closed at 7.00 pm	
10.0	NEXT MEETING	
	Date: 10 September 2026 Time: 6.00 Location: Staffroom	